



*Teachers and science professionals making
science education happen in Maine's schools and communities!*

BOARD MEETING MINUTES

March 19, 2018

Meeting held via Zoom

Present: Diana Allen, Jonathan Doughty, Lucas Benner, Sarah Sparks, Kate Cook Whitt, Tonya Prentice

| Item | Notes | Next Steps/Outcome |
|------------------|---|-----------------------------|
| New Board Member | Tonya Prentice has attended three meetings and could be voted in as a board member. No quorum | Needs to be voted on still. |
| Treasurer Report | No quorum | Needs to be voted on still. |
| Physics Camp | Suggestion to roll the funds allocated for physics account back into main account so it's available for use. Could be re-established in the future if need arises. Possibility to ear mark those funds for something else specific, such as memorial for Robin or scholarships for teachers to apply for. | |
| MSTA website | Wild Apricot, our current web hub, is going up in price. Rates are increasing 4 days prior to conference, so need to pay increased fee at least for this year. Other considerations could be Word Press, which would not allow conference registration. | |
| Secretary Report | No quorum | Needs to be voted on still. |
| DOE Update | | |

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| <p>Spring Conference Update</p> | <p>We have a lot of great workshops and a few great exhibitors. PBE Panel is looking good, 4 panelists and a moderator. We are still in need of help with support/guidance for what happens after the panel.</p> <p>Registration participants are really low compared to previous years. Districts are looking at the emails, are able to view who is looking at the emails in MailChimp. NGSX participation is still low, pre-service teachers are high this year, exhibitors are low this year. Ruth and Shari are doing some specific outreach to exhibitors they personally know.</p> <p>We spent some time brainstorming ways how to increase participation from individuals and districts. We are not sure why registration is so low - information, not realizing about early-bird/district rates, folks have low energy, competition with other conferences, snow days, other reasons?</p> <p>Diana identified folks who indicated districts who have showed interest via email.</p> <p>NGSX is sending a cohort, and has asked for a meeting room at end of the day for that group. We need to look at cost to charge for NGSX space at a future meeting.</p> | <p>Sarah will follow up with Jonathan for help with PBE panel and session.</p> <p>Kate is willing to do some personal outreach to districts/schools she works with. All board members are encouraged to do the same. Jonathan will reach out to Poland Schools.</p> <p>Tonya will reach out to someone from Ellsworth schools, Bethel Schools, and GMRI. Lucas to reach out to his surrounding schools.</p> <p>Diana to reach out to TEEAM, MMSA, about sharing with their listservs. Sarah will follow up RiSE Center about about sharing with their listservs.</p> |
| <p>Spring Conference Food</p> | <p>Bell the Cat suggestion -for fruit and pastries at breakfast, we'd be looking at \$7/person, plus the cost of coffee & tea. For lunch with soup, salad, sandwich and dessert, it would be about \$12/person, plus drink costs. Estimate for 150 people.</p> | <p>Sarah will call to get estimate and confirm.</p> <p>Diana to pick up cases of water to have at the conference.</p> |

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| Spring Conference Networking Event | Scheduled to be at the Fireside Inn in Belfast, Friday, April 6th, 4-6 pm. Suggestions for hor'dearves - (1) hummus platter, (1) sliced pinwheels wraps platter, (2) vegetable tempura, (2) popcorn chicken, (1) mini pork egg rolls, (1) mini veggie egg rolls - suggested to stay around \$225 for food. | Diana will be sending invitation to Friday night, asking for RSVP. Will also order food based on responses. |
| Board Member Roles at Conference | Jonathan and Kate attending, driving up morning of. Lucas will be there Friday PM and Saturday, but not overnight. Overnight - Diana, Tonya, Sarah, Doug Identified roles at the conference. | If you'll be at conference, connect with Sarah to figure out where you could be most helpful during the day. Discussion to be had still - cost of hotel rooms for board members. |
| MSTA Conference Raffle Items | Collected items at NSTA (posters, gift cards, etc) collected by Diana, Doug, Shari and Ruth. Pamela has books to raffle off. | |
| MSTA Awards | No submissions at this point. Tanya is looking into getting the award plaques and to help present as needed. | Need to promote opportunity to submit. |
| New Hire MMSA | tabled. | |
| Next meeting | Cancelled - Thursday, April 5th. | Diana will send out a doodle to reschedule. |

Upcoming meetings:

To be rescheduled April 5th: Diana will send out a doodle.

MSTA Conference, April 6th & 7th

Thursday, May 3rd, 4:30-6:30

Thursday, June 7th, 4:30-6:30